

EMPLOYMENT OPPORTUNITY

Senior Manager, Planning and Water Resources



Your Opportunity

The North Bay-Mattawa Conservation Authority (NBMCA) is a community-based environmental organization. We are dedicated to conserving, restoring, developing, and managing renewable natural resources on a watershed basis, considering human, economic and natural environment needs together in an integrated watershed management approach.

Reporting to the Chief Administrative Officer (CAO), the Senior Manager, Planning and Water Resources will provide leadership and direction on Planning, Conservation Authorities Act - S. 28 Permitting, and water resources programs including Clean Water Act - Drinking Water Source Protection. Responsibilities include but are not limited to:

- Implement the Planning program, including preparing comments on municipal planning matters with a focus on natural hazards (includes applications under the Planning Act, projects under the Environmental Assessment Act and applications under other legislation)
- Supervise and implement the drinking water source protection program under the Clean Water Act, including maintaining and updating the source protection plan and assessment report, developing the annual progress report and annual budgets, supporting the role and functions of the Source Protection Committee and Source Protection Authority
- Supervise the S. 28 permitting, watershed monitoring, floodplain mapping programs
- Assist with the flood forecasting and warning and low water programs
- Administer programs, relevant staff and budgets
- Build and maintain working relationships with municipal, provincial, federal agencies, user groups, and private interests
- Coordinate and present reports to the Board of Directors
- Coordinate appeals to the Ontario Lands Tribunal as needed
- Assist with implementation of changes to the Conservation Authorities Act
- Work in cooperation with other managers and their teams
- Assist with the development of a strategic plan
- Other duties as assigned.

Your Qualifications

- Degree in environmental planning, environmental science, geography or related discipline
- Membership or eligible for membership in the Ontario Professional Planners Institute is considered an asset
- Minimum of 8 years of relevant experience
- Working knowledge of relevant legislation and guidelines including the Conservation Authorities Act Planning Act, Provincial Policy Statement, Ontario Clean Water Act
- Ability to understand technical reports such as Environmental Impact Statements, stormwater management reports, subwatershed plans, Clean Water Act assessment reports and Technical Rules, etc. and relate them to current policies and objectives
- A satisfactory police records check (Criminal and Judicial Matter Check) is required
- Experience with computer programs including MS Office Suite (Excel, Word, PowerPoint), Adobe Acrobat
- Excellent organizational, verbal and written communication skills
- Ability to work with limited supervision and maintain confidentiality
- Strong attention to detail, excellent organizational and time management skills
- A positive and professional demeanor, with a passion for supporting and enabling a talented team
- Demonstrated ability to work in a fast-paced environment, while meeting daily deadlines and

- maintaining accuracy
- Ability to prioritize workload and to work effectively and efficiently with minimal supervision, infrequent on-call for programs including flood forecasting and warning
- Valid MTO “G” driver’s license with a clean driving record.

Your Reward

Salary range of \$46.73 to \$54.66 per hour.

Full-time position.

You will work with a creative, talented and solutions-focused team.

Benefits package and participation in the OMERS defined benefit pension plan.

Free access to NBMCA parks.

To Apply

Please send your resume and cover letter no later than **Friday May 3, 2024 at 11:59pm (Eastern Standard Time) to:**

Email: jobs@nbmca.ca

Attention: Human Resources

North Bay- Mattawa Conservation Authority, 15 Janey Avenue, North Bay, ON P1C 1N1

Our Mission

The North Bay-Mattawa Conservation Authority provides leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness in cooperation with others.

Our Vision

Providing effective leadership in the management of our watersheds where partners and communities are actively engaged in balancing human needs with the needs of the natural environment.

Our Values

- **Action:** Establish priorities and undertake initiatives based on desired results, ensuring that actions or decisions are undertaken individually and collectively in an accountable and timely manner.
- **Collaboration:** Work together with our partners and communities to strengthen our approach and create synergy for improving watershed management.
- **Innovation:** Be a leader in science-based integrated watershed management that accommodates taking new approaches to our business.
- **Transparency:** Communicate and share information and ideas using appropriate language and outreach techniques to bring about clear understanding.
- **Integrity:** Ensure that actions or decisions do not compromise our fundamental values or principles.

We thank all applicants for their interest; however only those selected for an interview will be contacted. NBMCA is an Equal Opportunity Employer in accordance with the Accessibility of Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. NBMCA will accommodate applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform staff of the nature of any accommodation(s) that you may require. Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56.